



Current Holiday Production Lead Times for Orders Submitted Today

Production lead times assume that all order requirements are met; lead time restrictions apply to specific products and decorating methods. Timeframes listed are the number of production days after order clearance. Contact customer service for specific details.

| | SureShip® | Reorders | New Orders | Spec Samples |
|----------------|----------------|----------|------------|--------------|
| Leed's | 1 day* | 3 days | 5 days | Contact us |
| Trimark USA | Unavailable*** | 3 days | 5 days | Contact us |
| Trimark Canada | 1 day | 3 days | 5 days | Contact us |
| Bullet | 1 day | 3 days | 5 days | Contact us |
| JournalBooks | 1 day | 3-5 days | 5-7 days | Contact us |

Order Receipt Deadlines for Delivery by 12/22/17 – Expedited Shipping Required

| | SureShip® Orders | Reorders | Decorated Orders | Blank Orders |
|----------------|------------------|----------|------------------|--------------|
| Leed's | 12/20* | 12/18 | 12/14** | 12/21 |
| Trimark USA | 12/20*** | 12/18*** | 12/14*** | 12/20 |
| Trimark Canada | 12/20 | 12/18 | 12/14 | 12/21 |
| Bullet | 12/20 | 12/18 | 12/14 | 12/21 |
| JournalBooks | 12/20 | 12/14 | 12/12 | N/A |

*SureShip for Leed's drinkware and embroidery on Leed's products is unavailable for the balance of 2017. Next available shipping day is 1/3/18.

**The last day to submit an order for delivery before Christmas for drinkware is 12/14/17 and for embroidery is 12/11/17.

***SureShip is currently unavailable for apparel orders. The last day to submit an embroidery order for apparel for delivery before Christmas is 5pm on 12/12/17. All apparel orders received after 12/12/17 will ship in 2018.

Holiday Operating Schedule

| | Leed's / Trimark USA | Bullet | JournalBooks |
|-----------|--|-------------------|--|
| Fri 12/22 | Normal operations | Normal operations | Closing at noon |
| Mon 12/25 | Closed | Closed | Closed |
| Tue 12/26 | Customer Support 8am – 8pm; Production closed | Normal operations | Normal operations |
| Wed 12/27 | Customer Support 8am – 8pm; Production closed | Normal operations | Normal operations |
| Thu 12/28 | Customer Support 8am – 8pm; Production closed | Normal operations | Customer Support normal operations; Production closed |
| Fri 12/29 | Customer Support 8am – 8pm; Production closed | Closed | Customer Support normal operations; Production closed |
| Mon 1/1 | Closed | Closed | Closed |
| Tue 1/2 | Normal operations | Normal operations | Normal operations |

SureShip® next day turnaround is available on orders received by midnight EST for Leed's and Bullet, 5pm EST for Trimark and 1pm EST for JournalBooks. All SureShip order submission requirements must be followed to qualify. Production time for all order types begins upon receipt of signed Order Approval Form, all order and shipping information, and approval of credit.

Last updated 12/05/17